WICC Action Plan 2013-14

Mike Klinkman, Chair
Joburg meeting 2013

Let's be creative.

GOALS for the meeting

- Begin work to revise our internal policies

- Make progress on work plan for ICPC-3

  - *Review and improve work process and tools*
  - *Discuss progress with chapter work to date*
  - *Work plan for 2013-14*

- Review and approve the work plan for the IHTSDO FP/GP SIG

- Decide how to continue collaboration with WHO on ICD-11

- Begin plan for promotion and dissemination of ICPC

- *Long term: find sustainable support for work*

Next steps.

2013-14 action plan

	TASK	TARGET DATE	LEAD
1	Complete "statement of interests" (conflict of interest)	Now	Nominations
	Complete country reports	10/1/13	Nominations
2	***Wonca communications***		
	MK to write annual report for Wonca Executive by end December 2013	12/31/2013	Klinkman
	MK to write report on this meeting for Wonca News by end December 2013	12/31/2013	Klinkman
	Update ICPC-3 Blueprint describing content of modular ICPC-3 and development plan and share with Wonca leadership	ASAP	Klinkman/Britt
3	***Update Group***		
	Release of ICPC-2e v 4.3	10/1/2013	Van Boven
	Retract process code inclusion/exclusion criteria	Done	Van Boven

4	**ICPC-3 work plan**		
	Finalize developmental database	asap	Britt
	Set up registration list for chapter access and post to FMRC website	asap	Britt
	Receive African data (ICD-10) and translate to ICPC	12/1/13	van Boven
	Work to publish database frequencies for component 1 use in RFE mode	11/1/13	Britt
	Version control for Access database reference tool	11/1/13	Britt
	Review chapter review assignments, add members from other regions as needed	Anytime	Chapter leads
	Each chapter group develops its workflow (Skype, meetings, Google)		Chapter leads
	Post progress to HB	12/31/13	Chapter leads
	Chapter groups prepare initial rough draft of chapter with comments	2014 Ann Mtg	all

	TASK	TARGET DATE	LEAD
5	***Process Group*** Post revision of inclusion/exclusion criteria 3 months prior to 2014 meeting	7/1/14	Kvist
	WICC members will provide comments to group		Kvist
	Revised criteria ready for approval by WICC at 2014 Annual Meeting	2014 Ann Mtg	Kvist
	Prepare first discussion of process in ICPC3	2014 Ann Mtg	Kvist
6	***PERI Group*** Progress report at annual meeting (linked to ICE, ICF work)	2014 Ann Mtg	Kuehlein
	PERI labels sent to Helena for ICPC3 chapter working materials	asap	Kuehlein
7	***ICE Group*** Progress report at annual meeting (linked to PERI, ICF work)	2014 Ann Mtg	Schrans

	TASK	TARGET DATE	LEAD
8	***IHTSDO GP SIG – Terminology Group*** Begin Field Trial	9/30/2013	Booth/Miller
	Continue on with work plan	ongoing	Miller/O'Halloran
	SNOMED-ICPC map to WICC for approval	Early 2014	Booth/Miller
9	***WHO collaboration*** Notify WHO of need to settle IP issues before further collaboration	10/31/2013	TK/KvB/MK
	Attend WHO-FIC conference: **NOT POSSIBLE**		
	Discuss issue of ICPC status as primary care standard in WHO-FIC with Wonca executive	Fall 2013	WICC exec
	Formal agreement with WHO on ICPC status and MOU confirming relationship between WHO-Wonca	ongoing	WICC exec
	Continue ICF work – link to PERI/ICE	ongoing	Letrilliart/Boeckx

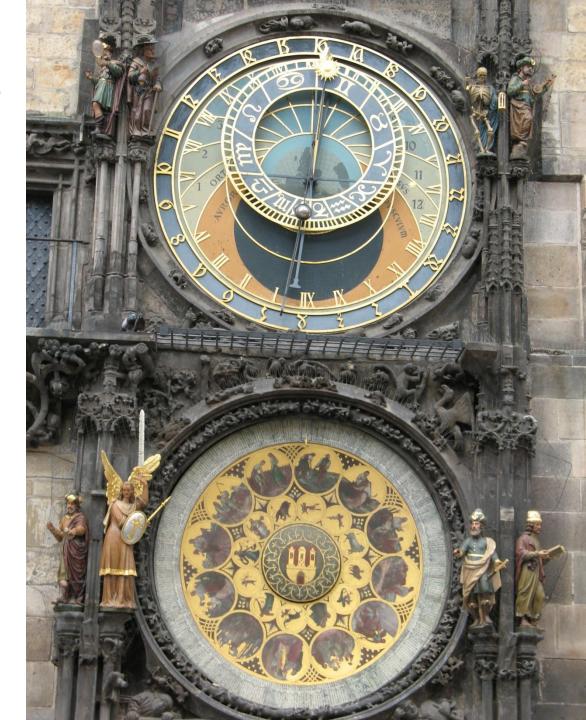|			
10	***Terminology / Structure Group*** revise White Paper regarding data structures with addition of glossary of IT terms	asap	Mennerat/Klinkman
11	***ICPC Training Group*** Send materials on ICPC training to Daniel	11/1/13	Pinto
	Create a basic set of ICPC materials	1/1/14	Pinto/Fujita
	Individual members' work with African colleagues	ongoing	
12	***ACGI collaboration*** Explore interface between ACG and ICPC and begin pilot project [need to see and understand methodology]	ongoing	Pauline
13	***Translations*** Begin work on Arabic translation	now	Kvist

14	***Revise WICC Policy document*** Revise policy document Send out for WICC member comments Revised document ready for approval at 2014 Annual Meeting	 12/1/13 6/1/14 2014 Ann Mtg	 Moosa/nominations Moosa Moosa
15	***ICPC-2 book copyright*** Request permission from Wonca to use and distribute text from ICPC publications	Now	WICC exec
16	***Prepare list of supplemental budget requests for Wonca review***	1/1/2014	Klinkman + others
17	***Propose TRANSFoRm collaboration on process*** Completion of Process code revisions	 Done (proposal) 12/31/13	 Kvist
18	***Presentations at Wonca Europe***		

PRIORITIES

Improve our
working rules

Get going on
ICPC-3

Reach out –
to Wonca
to countries

Internal work

Organization and funding

MALOSTRANSKÁ

Questions?